

Rego Consulting Corporation Moventus SaaS Listing

1. Introduction

This document provides standards and features that apply to the Moventus SaaS offering from Rego Consulting Corporation (“Rego”) provided to the Customer and defines the parameters for the offering that pertain to the following:

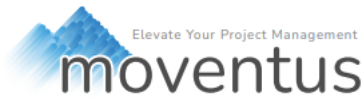
- Billing metric
- Data location information
- Service provisioning
- Security and audit requirements
- Service termination
- Data backup and storage
- Disaster recovery

2. Billing Metric

Rego identifies and describes the following Billing Metric used as a measure to bill the Customer:

The following is an explanation of “**Users**” used in defining the billing metric for SaaS:

- “**Users**” means the number of specific individuals designated by Customer to access and use the Moventus offering on behalf of Customer. Users may include the Customer’s employees, representatives, consultants, contractors, agents, Customer’s affiliate’s employees and independent contractors, all of whom have been authorized to use Moventus solely for the benefit of the Customer and in accordance with the provisions of the Agreement. Types of Users include Manager Users, Time Users, Member Users, and Stakeholder Users. A User may be reallocated by Customer to another type of User as long as the number of Users of the other type with active status at the time of reallocation does not exceed the Authorized Use Limitation.
- “**Manager Users**” means Customer's designated users who have full use of and access to the functions within the Moventus products licensed.
- “**Time Users**” means Customer’s designated users who have limited rights to the functions within the Moventus products licensed, including all rights for Member and Stakeholder users as well as adjusting Estimates to Complete and accessing Timesheets.
- “**Member Users**” means Customer’s designated users who have limited rights to the functions within the Moventus products licensed, including all rights for Stakeholder users as well as access to Dashboards & Reporting; Viewing everything in Moventus (limited by security); access to Risks, Actions, Issues, Decisions, and Changes; Idea/Demand Creation & Management; To-Do Work Management; Chat and Collaboration; and Workflow Approvals.
- “**Stakeholder Users**” means Customer’s designated users who have very limited rights to the functions within the Moventus products licensed, including Receiving Reports by Email; E-Mail Updates on Anything; and the ability to be listed as names in Moventus to support Resource Forecasting and Assignees. There is no fee for Stakeholder Users.



“**Production**” means an environment or use to process a Customer's daily work on a real-time operation *as their primary business environment*.

“**Non-Production**” means an environment or use that *is not Production and* does not include processing a Customer's daily work on a real-time operation and that only includes use for development and testing.

3. Data Location

All data on deployed systems and in backups reside within the following countries: **United States** or such other country as requested by Customer and agreed to by Rego.

4. Service Provisioning

Versions: Rego will deploy the customer on a supported version of the service that is generally available. The customer will be upgraded as per the SaaS Release and Upgrade Policy document.

Environments: Rego will provision all customers with one Production environment. Customers may optionally order a 2nd environment for an additional fee.

5. Security and audit requirements

The following audit will be performed for the Moventus offering covering all aspects of the service such as people and systems:

Type of Audit
SSAE-18 Type II SOC 2
SSAE-18 Type II SOC 1

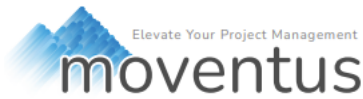
6. Service Termination

If it is determined by the customer and confirmed by Rego that the service has been unavailable below the major default threshold, measured on a monthly basis during three contiguous months, then the customer has the right to terminate their subscription to SaaS without incurring any additional charges or termination fees. In the event such determination is made, the customer is entitled to a refund of fees which have not yet been applied towards SaaS as of the effective date of termination and Rego shall relieve the Customer of their obligation to pay for any fees due for the remainder of the Subscription Term. The waiver by Rego of further fees shall be Customer’s sole and exclusive remedy under the SaaS Module for termination due to failure to adhere to Service Level Availability and Rego shall have no further liability to the Customer.

Upon termination, Rego will permanently delete all customer data.

7. Data Backup and Storage

Rego commits to the following data backup and replication during the Subscription Term:



Data Backup: All Customers of the Moventus offering shall have their data backed up on a daily basis. Backups are securely replicated to an alternate location for business continuity purposes.

- Daily backups are retained for 7 days
- Removable media are not used for data or backup storage
- Backups can be used as a point in time restore point

Data Storage: All customers are provided with appropriate encrypted storage to accommodate all environments and data backups. The following limits apply to the Moventus SaaS solution:

	License Size									
	20	40	60	80	100	120	140	160	180	200
Document Storage (GB)	10	20	30	40	50	55	60	65	70	75
Documents (QTY)	5,000	10,000	20,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Max Files in SFTP server(Qty)	2000	3000	4000	5000	6000	6000	7000	7000	8000	8000
Life Cycle of files in SFTP server	7 days	7 days	7 days	7 days	7 days	7 days	7 days	7 days	7 days	7 days
Project Count	5,000	10,000	20,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Tasks	20,000	40,000	80,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000
Custom Attributes	50	60	70	80	90	100	100	100	100	100
Resources	40	80	120	160	200	240	280	320	360	400

8. Disaster Recovery (DR)

The Moventus offering from Rego provides a DR site and maintains a plan to switch to the DR site in the event the primary site is rendered inoperable by a force majeure event. The following are the key measures of DR:

Location	What is Covered	Recovery Time Objective (RTO)	Recovery Point Objective (RPO)
United States (or agreed-to location in Section 3)	Moventus Service	12 hours	Maximum data loss: 1 hour <i>Data that is uploaded, but not replicated within the 1 hour may have to be re-entered</i>

Recovery Time Objective or **RTO** is defined as the duration of time within which a service must be restored after a major interruption or incident.

Recovery Point Objective or **RPO** is defined as the maximum period in which data might be lost from a service due to a major interruption or incident.